



BEFORE YOU LEAVE HOME

TO ENSURE PEACE OF MIND WHILE YOU ARE AWAY, HERE IS A LAST-MINUTE CHECKLIST OF THINGS TO DO BEFORE YOU GO. TAKING CARE OF THE THINGS ON THIS LIST WILL HELP YOU IN CASE OF ANY EMERGENCIES; IF YOU LOSE YOUR DOCUMENTS, LUGGAGE, OR IDENTIFICATION; AND ENSURE YOUR HOME IS SECURE AND TAKEN CARE OF WHILE YOU ARE AWAY.

- HAVE THE POST OFFICE HOLD YOUR MAIL. ([HTTPS://HOLDMAIL.USPS.COM/HOLDMAIL/](https://holdmail.usps.com/holdmail/))
- STOP YOUR NEWSPAPER DELIVERY, OR HAVE A FRIEND OR NEIGHBOR TAKE THEM IN FOR YOU.
- LEAVE COPIES OF YOUR PASSPORT, AIRLINE TICKETS, AND ANY CREDIT CARDS YOU PLAN TO USE WITH A FAMILY MEMBER OR TRUSTED FRIEND.
- PLACE A CARD WITH YOUR NAME AND ADDRESS INSIDE YOUR LUGGAGE, AS WELL AS ON THE OUTSIDE.
- BRING YOUR TRAVEL AND HEALTH INSURANCE INFORMATION AND HAVE IT HANDY AT ALL TIMES.
- VERIFY THAT YOUR IDENTIFICATION AND TRAVEL TICKETS ARE IN YOUR CARRY-ON BAG AND WILL BE AVAILABLE AT ALL TIMES.
- REMOVE ALL OLD TAGS - WITH OTHER NAMES.
- CALL CREDIT CARD COMPANIES BEFORE TRAVELING TO ALERT THEM YOU ARE TRAVELING OUTSIDE YOUR NORMAL AREA.
- VERIFY THAT YOUR NAME ON YOUR IDENTIFICATION MATCHES ALL TRAVEL DOCUMENTS.